

Registration & Import Control (Domestic and Industrial) Division

Name of the officer in charge: Mrs. H. A. R. P. Vilasini - Assistant Director of Agriculture (Development)

Telephone number of the officers in charge: 0718030845



Services provided to the public	How those services are performed (in detail)
Performing the following services related to the implementation of the Pesticides Control Act No. 33 of 1980	Regulation of domestic and industrial pesticides in accordance with the provisions of the Act to provide quality and safe pesticides to the public
✓ Obtaining data required for registration of pesticides	Analyze data submitted and review & recommendation out the shortcomings. (Material safety Datasheets (msds), Detail compositions, DPH / IP forms, etc.)
✓ Submitting the relevant proposals to the subcommittee for recommendations based on the data that has been confirmed to be relevant	Organizing expert committee meetings and preparing relevant documents and preparing committee reports. (Domestic, Public Health and Industrial Subcommittees)
✓ Submitting the recommendations of the sub-committees for the approval of the Pesticide Technical and Advisory Committee (PeTAC)	Preparation of relevant files and data for PeTAC recommendations and submission for approval, obtaining reports.
✓ Technical subcommittees and PeTAC recommendations to the relevant parties	Notification in writing
✓ Notification & Referral of pesticide samples for bio- efficacy evaluation.	Referral and coordination of domestic and public health related pesticides to government research institutes (MRI, NDCU, AMC) recommended by sub-committees (for bio-efficiency assessment)
✓ Obtaining relevant bio- efficacy reports from relevant research institutes	Analyze those records and maintenance & decision making.
✓ Obtaining scientific documents required for registration of pesticides from relevant parties (dossiers)	Informing the relevant parties (in writing) about the pesticides recommended in relation to the reports approved by the Committees on bio- efficacy and obtaining dossiers along with the relevant registration fees and application form.
✓ Scientific data file study (dossiers)	Review scientific data files in accordance with the provisions of the Pesticides Registration Guidelines and report deficiencies, discrepancies in writing and return and prepare the final evaluation reports for recommendation.
✓ Refer to the Pesticide Technical and Advisory Committee (PeTAC) for registration	Report preparation

✓ Evolution of the labels	Review pesticides labels for registration, review leaflets, posters, advertising (TV, Radio) and recommendations.
✓ Issuing registration certificates for pesticides	Issuance of Registration Certificate for Registered Pesticides, Review of Registrations on every 03 years or issue Conditional 01 Year Registration
✓ Issuing import licenses	Issuing applications for imports, quality assurance reports, heavy metal analysis and import licenses
✓ Evaluation of bio- efficacy of registered pesticides every 06 years	Request samples from the relevant parties and referring them to the relevant research institutes for evaluation of bio- efficacy. Review reports received by the coordinators & recommendations.
✓ Renewal of registration every 03 years.	Review of documents and reports as per the guidelines on re-registration
✓ Company Registration	Registration and regulation of parties engaged in the importation and formulation of pesticides into Sri Lanka, repackaging, labeling, warehousing etc.
✓ Issuing clearance reports for products which are not under par view of.	Study the composition of products which do not require registration in accordance with the provisions of the Pesticides Act received by the office and refer to the Controller of Imports and Exports for further action.
✓ Issuance of sample import license	Issuing licenses for import of Analytical standards, Technical materials and formulated of pesticides required for scientific research and field testing.
✓ Registration of disinfectants	Review of products in accordance with the guidelines for disinfectant registration in accordance with the above procedures
✓ Public Awareness	Providing necessary information to the clients who come to the institution and the parties making inquiries over the phone
✓ Contribute to educational activities.	Data and information on pesticides to assist in the educational activities of students, coming from universities, agricultural colleges, technical colleges etc.
✓ Training of University Students	Facilitate the students who come for the institute training and provide the necessary facilities for the institute training programs of the final year (Bachelor of Agriculture) students.
✓ Providing necessary data to international and local organizations	Providing statics of use and importation of pesticides to the requesting parties.
✓ Preparation and issuance of gazette notifications, public notices and circulars relating to pesticides	Awareness of the general public on the use of registered pesticides, restricted or prohibited pesticides, preparation of guidelines etc.